



PROJECT OF SOCIAL INTEGRATION AMONG ELDERLY PEOPLE, PERSONS WITH DISABILITIES AND UNIVERSITY STUDENTS CALLED "VICINATO SOLIDALE"

CALL

FOR ALLOCATION OF ACCOMMODATION FOR STUDENTS OF THE PIACENZA CAMPUS OF POLITECNICO DI MILANO, OF THE UNIVERSITA' CATTOLICA DEL SACRO CUORE, THE UNIVERSITY OF PARMA AND FOR STUDENTS ENROLLED TO THE LAUREA/LAUREA MAGISTRALE OF THE "G. NICOLINI" CONSERVATORY.

ACADEMIC YEAR 2024/2025

The call for the allocation of accommodation provided by the Municipality of Piacenza is addressed to the students that, after having adhered to the "Vicinato Solidale Project", in the A.Y. 2024/2025 are regularly enrolled in the educational-training activities of the Piacenza campus of Politecnico di Milano, of the Università Cattolica del Sacro Cuore, the University of Parma and the students of Laurea/Laurea Magistrale study programmes of the "G. Nicolini" Conservatory, with the merit and income requirements provided in the call.

ARTICLE 1

For the academic year 2024/2025, it is announced the call for n. **25** accommodation places for students regularly enrolled at the Piacenza Campus of Politecnico di Milano, at the Università Cattolica del Sacro Cuore, the University of Parma and of Laurea/Laurea magistrale study programmes of the "G. Nicolini" Conservatory.

PhD students who carry out their activities at the Piacenza campus of Politecnico and at the Università Cattolica and students enrolled in Specializing Courses active at the Piacenza Campus can participate in the ranking list but will not be the first choice.

ARTICLE 2

Fees for accommodations of students, for the A.Y. 2024/2025, are:

- € 160 per month, for one bed in a double room including payment of the property service charges (water, cleaning common areas, light in the stairs, etc.).
- € 210 per month, for one bed in a single room including payment of the property service charges (water, cleaning common areas, light in the stairs, etc.).

The aforementioned fees must be paid for the use of properties, furnishing and services provided by Azienda Casa Emilia Romagna of the Province of Piacenza with its seat in Piacenza, via XXIV Maggio 26/28 (hereinafter A.C.E.R.).

In addition to these fees, further € 40.00 (QA) per month must be paid by the users of the accommodations as advance payment for heating and electricity consumption, which will be reported at the end of the rent according to the consumptions shown by the single meters.

On the website www.collegiodipiacenza.it you can see the accommodation places.

It is possible for students and their families to visit the accommodation before accepting the assignment; this possibility can be exercised by e-mail appointment with the responsible person of ACER (Dott.ssa CECILIA RATTOTTI cecilia.rattotti@acerpiacenza.it).

ARTICLE 3

Fees and other payments due by the users of the accommodation will be collected directly by A.C.E.R.

ARTICLE 4

The participation application for the call, drawn up on the specific form must be withdrawn in the offices of the Management of A.S.P. Morigi – De Cesaris College or it can be downloaded on the Web site www.collegiomorigi.it Link <https://www.collegiomorigi.it/index.php/vicinato-solidale/> and with indication on the envelope **“Progetto Vicinato Solidale”, Anno Accademico 2024/2025” (“Vicinato Solidale Project”, Academic Year 2024/2025”)** must be received within the deadline mentioned in the following Article 5 at the address: **A.S.P. Morigi – De Cesaris College, via Taverna 37, 29121 Piacenza. The application together with all attachments can be submitted also via mail at the following address segreteria@collegiomorigi.it**

The admission application to the call is considered to have been produced in time even if sent by registered mail with proof of receipt within and not later than the deadline shown. To that end, the stamp and date of the accepting Post Office shall constitute proof.

The application must be drawn up exclusively as the attached from.

ARTICLE 5

Applications can be submitted from the date of the publication of this notice to **10th June 2024**, and formative credits will be accepted by the **10th June 2024**, the Commission as referred in Article 10 will allocate the accommodations according to the ranking list.

ARTICLE 6

The application must be accompanied by the following documents:

Educational curriculum vitae and any other documents considered useful for the purpose of the assignment.

Only for students enrolled in the first year:

a) descriptive document of the career of the last three years of high school, indicating the scores obtained, in each year, in each subject (e.g.: copies of school reports);

For students enrolled in Laurea Magistrale (equivalent to Master of Science):

A) copy of the laurea (equivalent to Bachelor of Science) certificate with date and indication of the score obtained;

B) copy of the document showing the date of enrollment at the university, the years of enrollment and the duration of the laurea (equivalent to Bachelor of Science) study programme.

C) self-certification with exams passed at 31st May 2024, with related educational credits, scores, dates and average. It is possible for the student to supplement the application with this self-certification, provided that submission is always within **10th June 2024**.

The lack of one document required in this article or the lack in the application of one of the declarations mentioned in Article 4 can imply the exclusion from the call.

The application, including this documentation, as required by Articles 4 and 6, must be sent in a single envelope.

ARTICLE 7

Candidate selection procedure:

Candidates will be selected according to the following criteria:

- 1) Merit, with a maximum score of 60 points;
- 2) Financial situation, with a maximum score of 20 points;
- 3) Curriculum vitae, with a maximum score of 10 points;
- 4) Residence, with a maximum score of 10 points.

Students resident in the Municipality of Piacenza are normally excluded from the allocation of accommodations, except in special circumstances assessed every time by the Commission as referred in the following Article 10.

The Commission reserves the right to consider the enjoying or not of scholarships or similar benefits.

The Commission's decisions are unquestionable.

ARTICLE 8

Criteria for allocation of accommodation:

the applications will be evaluated according to the following criteria, in descending order of importance:

- renewal applications for students who meet the requirements;
- application for first allocation;
- other re-allocation applications for students who have been obtained the allocation during the previous academic year, but who have not met anymore the requirements of the call.

The Politecnico di Milano _Piacenza Campus- exercises, in comparison with the ranking list resulting from the call and from the investigation carried out by A.S.P. Morigi – De Cesaris, its right of first refusal on 19 beds reserved for students enrolled in its study programmes.

EDUCatt Foundation exercises the right of first refusal on 3 beds.

The University of Parma exercises the right of first refusal on 3 beds.

In case some of the accommodations or beds/studios will not be assigned to students of the aforementioned Universities, these accommodations can be provided, according to the above ranking list, to students attending other university study programmes in the municipal area.

By **16th July 2024**, the Commission, as referred in Article 10, will **renew** the accommodation places to students enrolled in study programmes, on the basis of the following criteria:

- a) the Commission's assessment about fulfilment of the obligations arising from taking part in the "Vicinato Solidale Project";
- b) enrolment in the study programmes and obtaining, by 31st July of the current academic year, 60% of the educational credits provided by the study plan for the year of the study programme, with an average score not less than 24/30.

By **16th July 2024**, the Commission, as referred in Article 10, will **allocate** the accommodation places to students enrolled in study programmes.

ARTICLE 9

Obligations of students admitted:

- 1) to carry out the tasks set out in the annex "Vicinato Solidale Project", according to hours and ways indicated in it;
- 2) the place is linked to your name and it is not transferable, the violation of this rule implies the immediate revocation of the accommodation;
- 3) to sign the regulation about the housing structures;
- 4) **come, within seven days from the publication of the lists, for signing the contract.** Students that will not come, will be considered as if they have renounced to the accommodation and the places remained free will be assigned to other students, according to the order of the ranking list of reference;
- 5) students that will take part in international mobility programmes, even if they still are considered those entitled of the right of the accommodation, they must make available their place during their stay abroad and they are required to pay the fees only for the period of stay;
- 6) the student who is temporarily away must pay the accommodation fee for the period of absence;
- 7) the student that does not confirm the requirements provided by Article 8 of this call, is required to leave the accommodation within three days from the notice of exclusion from the call.

ARTICLE 10

The selection will be made by the Commission, for this purpose set up and coordinated by A.S.P. Morigi – De Cesaris College and made up by a representative of the Municipality of Piacenza, a representative of Politecnico di Piacenza, a representative of the EDUCatt Foundation, a representative of the University of Parma and a representative of A.C.E.R. Piacenza. The Commission will meet at the seat of the A.S.P. Morigi – De Cesaris College, in via Taverna 37.

The Commission will decide on the allocation of accommodation by **16th July 2024**

The Commission's decisions are unquestionable.

ARTICLE 11

Once received the communication of the call outcome, the students, to whom the accommodation has been assigned, must submit within 7 days - subject to cancellation of this right - the supporting documents as stated in the application and specifically in the points 4 - 8 - 9 of Article 4. If the checks carried out after the

assignments found any untruthful declaration, even only one of the certifications provided by the declarations as referred in Article 4, the allocation of accommodation will be immediately cancelled, without prejudice to the criminal consequences for false declarations.

ARTICLE 12

The Commission can also cancel the allocation of the accommodation, even during the academic year, if it negatively evaluates the commitment to fulfil the tasks set out in the annex "Vicinato Solidale Project". For this purpose, the Project coordinator submits periodic reports to the Commission.

Piacenza, 11th March 2024

The Manager of A.S.P. Morigi – De Cesaris College



COLLEGIO MORIGI - DE CESARIS
AMMINISTRAZIONE
IL DIRETTORE
Dott. Maria Allevio